Veteran Services Office

Request for Certification

This form must be completed by the Veteran or dependent student at registration each semester.
Students must have a schedule in place prior to submission of the Request for Certification form.

STUDENT INFORMATION	
Student Name:	Student ID:
Student Address:	Student SSN:
City, State, Zip:	Student Date of Birth:
Student Phone:	Student Email:

Degree Plan/Major to be certified:	
Term and Year to be certified:	
Education Benefit to be used:	☐ Ch. 33 Post 9/11 ☐ Ch. 30 Montgomery Gi Bill® ☐ Ch. 35 Dependent Education Assistance (DEA) ☐ Ch. 31 Veteran Readiness & Employment (VR&E) ☐ Ch. 1606 (MGIB-SR) or Ch. 1607 (REAP) ☐ Other: _____

FEES NOT COVERED: Certain non-mandatory fees are not covered by VA Educational Benefits, Tuition Assistance (TA), and/or Hazlewood Act Exemption. Those fees include, but are not limited to:

- Repeat Course Fees
- Late Registration Fee
- Books and Course Materials, including the Victor E. Bundle
- Consumables and Commodities (rental car fees, uniforms, tasers, ammunition, etc.)
- Housing and Meal Plan Fees

Each student should be prepared to pay for these fees prior to the semester starting.

By signing below:

- I certify that I plan to attend Grayson College and that I will enroll in classes that pertain to my declared degree plan/major
- I understand that the VA and/or Grayson College will hold me responsible for any overpayment of my educational benefits as a result of dropping, withdrawing, or not attending my class(es)
- I understand that the School Certifying Official (SCO) will report my enrollment only after I have turned in all required paperwork and only for courses required for my declared degree plan/major
- I understand that I **must** report any changes to my class schedule to the Veteran Services Office immediately
- I certify that all information above is true and correct.

SIGNATURE	
Student Signature:	**Date:**